

## Authorization form to photograph and film a child

The childcare center that welcomes your child wishes to photograph and/or film your child to document the activities of the children.

We kindly ask you to fill out this form if you agree that your child may be photographed and filmed and consent to the processing of personal data as indicated below.

I/we, the undersigned: *(surname(s), first name(s))* \_\_\_\_\_

- parent(s)  
 other legal guardian(s)

of the child *(surname(s), first name(s))*: \_\_\_\_\_

### authorize the childcare center and the childcare service provider, CJF Lëtzebuerg asbl:

- to photograph and/or film my child to document the activities of the childcare center, and
- to process these photographs and films as follows:
  - ✓ display of photos in the premises of the childcare center to allow parents/legal guardians to see the activities carried out at the childcare center,
  - ✓ printouts of photos (book or prints) and/or electronic copies (e.g, USB stick) of photos and films distributed to children and their parents/legal guardians as a souvenir,
  - ✓ screening of photos and films at information meetings, notably in the presence of parents/legal guardians,
  - ✓ publication of photos in a newsletter in paper format distributed to children and their parents/legal guardians,
  - ✓ Publication, exclusively of photos and videos of children who are not identifiable (e.g. from behind, showing only legs or arms), on the website of the service provider managing the childcare facility, as well as on the media of its institutional partners, such as MENJE or SNJ, in particular within the framework of the *Kannerpräis*. All appropriate measures will be taken to prevent the identification of any specific child. It is specified that this non-identification requirement applies only to the present point.

Refusal to give consent has no impact on your child's admission to the childcare facility.

Additional information on the processing of personal data :

Photographs and videos of your child will be retained for no longer than is necessary for the purposes for which they were collected. As a rule, they will be destroyed at the end of the school year following the child's departure from the childcare facility. Beyond this period, they will be deleted or anonymised, except where they already appear on printed materials or copies that have already been distributed.

Photographs and videos are processed on the basis of your consent for the purposes you have accepted above. The data controller is CJF Lëtzebuerg a.s.b.l., which can be contacted for any questions relating to data protection at [GDPR@cjf.lu](mailto:GDPR@cjf.lu). In accordance with the conditions set out in the GDPR, you have the right to access, rectify, erase, and restrict the processing of your data, as well as the right to lodge a complaint with the CNPD. For more information on the processing of your data and that of your child within the framework of the childcare contract, please consult the information notice annexed to the childcare contract.

The consent given in this form may be withdrawn at any time, without justification, by submitting a written request to the childcare facility. Withdrawal of consent does not affect the lawfulness of processing carried out prior to such withdrawal. Upon receipt of the request, the childcare facility will cease the relevant uses for the future within a reasonable timeframe. However, it should be noted that certain materials already produced or distributed prior to the withdrawal, in particular printed materials, newsletters already distributed, or copies already provided to families, may continue to circulate. To the extent possible, the childcare facility will take appropriate measures to remove, delete, blur, or cease further dissemination of the images concerned.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of the parent(s) or other legal guardian(s)